

Leicester DBE Appeals Service

Appeal Dates

The appeal dates for academic year 2026-2027 will be:

APPEALS TO BE HEARD ON -	APPEALS TO BE LODGED BY -	PAPERWORK RECEIVED FROM SCHOOLS BY -
16 September 2026	22 August 2026	2 September 2026
14 October 2026	22 September 2026	30 September 2026
18 November 2026	18 October 2026	5 November 2026
14 December 2026	24 November 2026	4 December 2026
13 January 2027	2 December 2026	18 December 2026
3 February 2027	13 January 2027	26 January 2027
10 March 2027	13 February 2027	2 March 2027
15 April 2027	13 March 2027	7 April 2027
5 May 2027	16 April 2027	27 April 2027
17 May 2027 – Secondary schools	26 April 2027	5 May 2027
20 May 2027 – Secondary schools	25 April 2027	6 May 2027
08 June 2027 – Primary	18 May 2027	28 May 2027
10 June 2027 – Primary	20 May 2027	28 May 2027
14 June 2027 - Primary	24 May 2027	28 May 2027
21 June 2027 - Primary	29 May 2027	7 June 2027
24 June 2027 – Sixth Form	29 May 2027	10 June 2027
30 June 2027 – Sixth Form	9 June 2027	16 June 2027
30 June 2026 – Secondary schools	9 June 2027	16 June 2027
5 July 2027	14 June 2027	21 June 2027
7 July 2027	16 June 2027	23 June 2027

You will be notified of any amendments to these dates.

All regular monthly appeals will be conducted online. Appeals for Primary, Secondary and Sixth Form first-time admissions will be heard in person.

Please ensure this information is published on your school website.

Additional Information for School Websites

Your school website must state that the DBE administers your admission appeals and must direct appellants to the relevant page of the DBE website:

<https://www.leicesterdbe.org/schools/admissions-and-appeals/>

Charging

Once the DBE receives an appeal form from a parent, it is logged within the DBE system and is then formally classed as an appeal for the school concerned. The charges outlined below will apply.

Full Appeal Panel Hearing

For schools subscribed to the DBE Partnership Agreement, appeals progressing to a full hearing will be counted within your allocation of **three free appeals**.

If a subscribing school exceeds its quota of three free appeals, a fee of **£175 per appeal** will apply.

For schools **not subscribed** to the Partnership Agreement, a charge of **£275 per appeal** will apply.

Withdrawn / Admitted Cases

Where a school admits a child after an appeal has been lodged, or where a parent/carer withdraws from the appeal process, a charge of **£75** will be applied. This covers administrative costs associated with registering the appeal and liaising with relevant parties.

For schools subscribed to the DBE Partnership Agreement, these cases will count towards your quota of the first three free appeals.

Please notify the DBE at **officedbe@leicesterdbe.org** if you admit a child whose parent/carer has already lodged an appeal with us.

Important Notes

- Appellants are entitled to **14 calendar days' notice** of the date on which their appeal will be heard by an independent panel.
- It may be possible to schedule an earlier hearing if the appellant agrees to waive the right to the full 14 days' notice.
- Choosing to waive this notice period does **not** affect any other rights under the School Admission Appeals Code.

Training

A training webinar is available on our website for those involved in the appeals process ([Admissions & Appeals – Leicester Diocesan Board of Education](#))

At present, a Q&A session is not available. However, any queries may be directed to Georgie, Business and Operations Manager, at Georgie.Booth@leicesterdbe.org

Contact for Queries

All emails relating to appeals should be sent to officedbe@leicesterdbe.org